

PRODUCTION ASSISTANT - KTVF

Job Category: Operations

Requisition Number: PRODU011291

Posted: June 12, 2024

Full-Time

Fairbanks, AK 99701, USA

Job Details:

Description

About Gray Television:

Gray Television is a leading media company that owns and operates high-quality stations in 113 television markets that collectively reach 36 percent of US television households.

We constantly strive for excellence. Through upgrading to the latest technology and seeking new ways to stay on top in our markets, we focus on training and development of the best and brightest employees in the business.

About KTVF:

Comprised of our three stations– KTVF (NBC-affiliate), KXDF (CBS-affiliate) and KFXF (MeTV-affiliate) – Newscenter Fairbanks has established itself as Interior Alaska’s Most Trusted News Source due in most part to the 70-year history of KTVF Channel 11. Together with our audiences across television, streaming, web, apps, mobile and social; Newscenter Fairbanks dominates the Interior with the largest media audience of any company in the market. For candidates interested in joining our team, Newscenter Fairbanks offers the benefits of local authority combined with the power of a national media company. Referred to as Alaska’s Golden Heart Community, Fairbanks is a welcoming place to live, work and enjoy the great outdoors!

Job Summary/Description:

KTVF has an immediate opportunity for someone looking to get started in television broadcasting. The full-time Production Assistant will be responsible for quality control of video content. Setting up the studio before broadcast and operating cameras during the live broadcast. Recording and editing the late news. Occasional control room duties. Other duties as assigned.

Please note - primary job duties and responsibilities include, but are not limited to the information listed above

Qualifications/Requirements:

- Basic computer operation and the ability to multi-task. Ability to adhere to strict deadlines.

If you feel you're qualified and want to work with a great group of people go to <https://recruiting.ultipro.com/GRA1017GRYT/JobBoard/ae441110-89bd-444d-8ad2-b76c7b9db7a9/OpportunityDetail?opportunityId=dc7c7ade-2f74-4509-869c-bd2451a66d20>

(Current employees who are interested in this position can apply through the **Gray-TV UltiPro self-service portal**)

KFDA-TV/Gray Television, Inc. is a drug-free company

Additional Info:

Gray Television provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Gray Television complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Gray Television expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Gray's employees to perform their job duties may result in discipline up to and including discharge.

Gray Television encourages all new employees to fully vaccinate against the coronavirus before the first workday.

Qualifications

Behaviors

Preferred

Team Player

: Works well as a member of a group

Motivations

Preferred

Flexibility

: Inspired to perform well when granted the ability to set your own schedule and goals

Education

Required

High School or better.

Licenses & Certifications

Required

Drivers License