



**We have a rare full-time opening for on-air personality/board-op at our Valley location, Q 99.7/KMBQ-FM, in Wasilla!**

**Looking for an outgoing personality to join our team! Are you that special person?**

### **SCOPE**

Executes and produces the format on the air through performing and interacting with audience and clients in studio and/or remote broadcasts to ensure station's ratings success. Ensures that daily, weekly and monthly responsibilities are performed in a timely, professional, and accurate manner. This job description may be modified at any time as deemed appropriate by management or consistent with the essence of the job.

### **DUTIES AND RESPONSIBILITIES**

- Entertains and informs listener audience. Announces station identification and assets in special promotions and programming activities as directed by Program Director.
- Conducts on-air interviews of guests. May act as Master of Ceremonies for public and/or private events.
- Work with program director on developing and producing content specifically designed for station or cluster web sites, social media sites or web streams.
- Works with the Program Director to create format clocks for the flow of music. Generates daily music logs.
- Writes, announces and compiles news stories. A monitor wire services and identifies important news issues with the community.
- Responsible for in company voice tracking or other day parts or stations plus commercial production as assigned by Program Director.
- **Works on special projects as assigned by Program Director.**

### **REQUIRED KNOWLEDGE SKILLS AND ABILITIES**

Knowledge of all applicable FCC rules and regulations. Understanding of station's programming strategies. Computer literacy in applicable programs. Excellent verbal and written communications skills. Problem-solving ability and skills in prioritizing. Ability to interact with management and staff at all levels. Ability to work independently without immediate direction or supervision. Problem solving ability and skill in prioritizing tasks. Ability to interact with management and staff at all levels. **Ability to multitask and can handle pressures and deadlines.**

### **EDUCATION AND LICENSING REQUIREMENTS**

High school diploma and a valid driver's license.

### **PHYSICAL REQUIREMENTS**

Job may require lifting or moving up to 50 lbs. Able to sit or stand for extended periods of time.

**Send resumes and airchecks to: [eddie.maxwell@ohanamedia.com](mailto:eddie.maxwell@ohanamedia.com)**

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