



**KNOM Radio Mission, Inc.**

PO Box 190649, Anchorage, AK 99519

(907) 868-1200 | [knom.org](http://knom.org)

**Fr. Ross Tozzi**, Board President

**Lynette Schmidt**, Business Manager

**KJ (Kjersti) McElwee**, Development Director

### **Program Director**

The Nome-based Program Director coordinates all KNOM's programming, ensuring all music, PSA's, and programs are consistent with KNOM's mission and values and are presented creatively, professionally, and sustainably. The Program Director is the supervisor of all KNOM's announcers, including staff and community DJs.

This is an hourly, full-time position. Wage range is \$30.00-\$36.20/hr, depending on experience and education. Benefits include health insurance, paid time off, 403B retirement plan.

### **Qualifications:**

1. Bachelor's degree required, equivalent experience considered.
2. 2-3 years professional broadcasting experience preferred.
3. Experience with audio production utilizing Adobe Audition and ZETTA software.
4. Demonstrated ability to work as a team with a small core staff and volunteers.
5. Ability to learn operation of all broadcast equipment in the KNOM station building.

### **Brief Summary of Duties and Responsibilities:**

- Supervise all non-news production activities including selection, production, and rotation of KNOM inspirational/educational PSA's, produced shows, and music library.
- Oversee, train, coach, and coordinate scheduling for all on-air talent and volunteer fellows.
- Manage RCS digital software, including generating and maintaining daily log activity, scheduler, and software updates.
- Outreach to Western Alaska region to improve cultural and local connections with programming, such as with students and elders and through travel to communities.
- Some evening, weekend, and holiday work may be required.
- Other duties as assigned.

**To Apply: send cover letter and resume to [generalmanager@knom.org](mailto:generalmanager@knom.org)**

KNOM's Mission:

Encountering Christ, Embracing Culture, Empowering Growth and Engaging the Listener.

KNOM's Values:

Being a friend and companion while providing respectful service based on Catholic ideals.