

## NEWS PRODUCTION ASSISTANT (P/T) - KTVF

### **Job Category:** Operations

Part-Time

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Fairbanks, AK 99701, USA

Description

### **About Gray Television:**

Gray Television is a leading media company that owns and operates high-quality stations in 113 television markets that collectively reach 36 percent of US television households.

We constantly strive for excellence. Through upgrading to the latest technology and seeking new ways to stay on top in our markets, we focus on training and development of the best and brightest employees in the business.

### **About KTVF:**

KTVF/KXDF/KFXF are the NBC, CBS and MyNetwork affiliated stations serving the interior of Alaska with award winning local news, great entertainment and public service to the Fairbanks community. KTVF and KXDF, our news producing stations, have been the launching point for many journalists and producers who have moved up in the ranks and are now successfully filling key roles in stations throughout the country.

### **Job Summary/Description:**

Assists with daily news production. This is a part-time position.

### **Qualifications/Requirements:**

- \* Camera operation, audio and video board work, transcribing and web-posting.
- \* Must have accurate spelling and grammar skills.
- \* Previous editing experience a plus.

*Interested applicants can, go to <https://gray.tv/careers#currentopenings>, you may type in the job title, station call letters, or click on "**apply now**", upload your cover letter, resume, and references.*

### **Additional Info:**

Gray Television provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Gray Television complies with

applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

Gray Television expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Gray's employees to perform their job duties may result in discipline up to and including discharge.

*As a condition of employment, Gray Television will require that newly hired employees, whether part-time or full-time, be fully vaccinated against the coronavirus by the first workday to the extent permitted by applicable law unless you qualify for a medical or religious accommodation.*